

PROMOTION To
EDUCATIONAL WORKSHOPS
MR 2, QA, REPORT USAGE

MCDONNELL DOUGLAS



29 JULY 1981

1-314-232-8911

(3 OPENINGS) CLIENT SERVICE REPRESENTATIVE
16K - 23K

The Health Services Division of McDonnell Douglas, St. Louis, is currently seeking a medical records professional to fill the position of Client Service Representative.

QUALIFICATIONS

1. R.R.A. or A.R.T. with participative medical records department experience.
2. Challenging position for an individual with self driving initiative innovative results - oriented skills.
3. Exciting travel to client facilities on person-to-person installations, training and consultation. On-going responsibility for client activities and progress.
4. Must be familiar with all aspects of Medical Records departmental functions and related hospital activities. Strong knowledge of Quality Assurance, Utilization Review and JCAH programs a plus in your favor.
5. Willingness to relocate to St. Louis.

2 yrs exp in
Medical Record
field

CO HAS
OWN TRAVEL AGENCY
RENT CARS
PER DIEM EXPENSE
AIR AIR TRAVEL
TURN IN 25¢
TOLLS
WHAT HOTEL
I WANT
CONTRACT & AVIS
SEND US AN AGENDA

ST LOUIS - 26.00 (3 MONTHS)

40-50% TRAVEL
GO OUT SUNDAY TO
FRIDAY

VERY BIG COUNTRIES (JUNE, JULY, AUGUST) (NOV, DEC, JAN)
MID YEAR END OF YEAR

JOINT COMMISSION
OF HOSPITAL
ACCREDITATION
(RECOGNIZED INDEPENDENT)
FOUNDED BY
AM HOSP ASSOC
+ 3 OTHER GROUPS

When responding to this need it is very important that you place the job title "Client Service Representative" in the upper right hand corner of each resume.

Please send only those resumes that fit the above qualifications to the attention of the writer. Your help in filling this position is appreciated.

(4 PEOPLE)

Sincerely,

James R. Conner

James R. Conner
McDonnell Douglas Corporation
P.O. Box 516 Dept. 062 Bldg. 274
St. Louis, MO 63166

JUN 82 WILL
HIRE MORE